

REQUEST FOR LIMITED PURPOSE BANKING OFFICE

For the purpose of establishing a Limited Purpose Banking Office (“LPO”), the undersigned institution hereby submits this request. **A copy of this notice and all attachments must also be sent to your applicable federal regulator.**

I. Institution and Management Information:

1. Name of institution and address of principal place of business:

2. Name and telephone number of the person to contact for questions regarding the proposed LPO:

- (a) If different than above, the name and telephone number of the bank officer who is responsible for the bank’s overall LPO operations:

3. Name of the person at the proposed LPO location who will be responsible for on-site management and operations:

II. LPO Information:

4. Address and telephone number of the proposed LPO:

5. Provide a complete and detailed description of the activities to be performed at the proposed LPO:

6. Will the LPO(s) be sharing office space with any other entity?

(a) If yes, please list the name of the entity or entities:

7. State the total number of employees that will be working at the LPO upon opening and their job descriptions:

8. Has or will the bank enter into any type of employment contracts or agreements with any individuals or group of individuals that will be working at the LPO?

If yes, please attach a copy of any such agreements.

9. If the LPO is being opened in an area that is currently not within the bank's current market area, has the bank contacted their primary federal regulator's consumer compliance representative to discuss any consumer compliance, fair lending and Community Reinvestment Act implications that may be associated with the opening of the LPO?

10. If the bank has entered or intends to enter a lease agreement for the LPO, please provide a copy of the lease agreement.

11. Please describe how the opening of the LPO incorporates into the bank's overall business/strategic plan.

12. Please attach pro forma financial statements for years 1 through 3 of the LPO's operation.

III. Out of state LPO:

13. State the applicable legal or regulatory authority that permits the institution to establish an LPO in the state where the LPO is to be located ("Host State") and attach a legal opinion stating that establishment and maintenance of the LPO is permitted by the laws of the Host State.

14. Provide any conditions, limitations or restrictions imposed by the Host State on an LPO. If none, so state.

15. Provide a copy of any notice, license, permit or other authorizing document for the LPO required by the Host State as well as any required approvals. If none, so state.

IV. Board of Director's Approval:

Please provide with this notice an adopted Board of Directors/Trustees resolution authorizing the establishment of this LPO.

Certificate of Official of Institution

I, (Name of Officer), (Title of Officer) of this institution, do hereby certify the information contained herein and contained in the attachments hereto is true and correct to the best of my knowledge and belief and is submitted to the Commonwealth of Pennsylvania Department of Banking and Securities for the purpose of requesting authorization to establish an LPO.

Signature of Officer

Date of Request

Additional Information:

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